20 April 2017
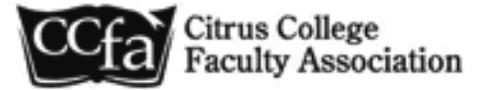
To: All CCFA Unit Members

From: CCFA Negotiating Team

Re: Contract Highlights, Article 13

Fellow Faculty,

Article 13—Safety

This is a fairly straightforward article which describes the District's responsibility to provide "as safe conditions as reasonably possible" to Faculty while on District property conducting District business (i.e. when doing one's job). It also describes the "maintenance of safe working conditions" as a "joint responsibility between the Faculty and the District." Some key points, the District is required to:

• Provide, publish, and post rules for safety and the prevention of accidents.
• Provide protective devices where they are required for the safety of the Unit Member or reimburse Unit Members for the purchase thereof.
• Provide suitable and safe equipment where such equipment is required for the conduct of the educational program.
• Consult with the Safety Officer before making any changes to safety rules and regulations.

Unit Members are responsible for following all District safety rules and should submit written recommendations to their immediate supervisor and/or the Safety Officer if they have concerns regarding:

• The maintenance of safe working conditions.
• The maintenance of facilities and equipment.
• The need for repairs and/or modifications.
• Any other practices intended to insure compliance with appropriate safety standards.

If a Faculty member believes his/her working conditions are unsafe, (s)he may bring those concerns to the District Safety Officer. Any such concerns are best addressed in writing and the Faculty member is entitled to a written response. At Citrus College, the appropriate contact is:

Jeff Eichler
Environmental Health and Safety Officer
(626) 914-8704
jeichler@citruscollege.edu

Of course, the CCFA can assist Unit Members at any stage of that process and it is advisable to keep one's immediate supervisor, usually a dean, in the loop throughout.

Yours in Unity,

-CCFA Negotiating Team